

IN THE CIRCUIT COURT OF THE FIFTEENTH JUDICIAL CIRCUIT  
IN AND FOR PALM BEACH COUNTY, FLORIDA

Local Rule No. 4\*

IN RE: UNIFORM MOTION CALENDAR

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Pursuant to the authority conferred by rule 2.215(e), Fla. R. Jud. Admin., it is

**ORDERED** as follows:

1. Circuit judges in each division shall conduct a uniform motion calendar on days and at a time specified by the judges of the division.
2. Prior to setting a matter on the **Uniform** Motion Calendar, the attorney noticing the motion **for hearing** shall attempt to resolve the matter and shall certify the good faith attempt to resolve.
3. The term "attempt to resolve the matter" in paragraph 2 shall require counsel to make reasonable efforts to actually speak to one another (in person or via telephone) and engage in reasonable compromises in a genuine effort to resolve or narrow the disputes before seeking court intervention. All parties are to act courteously and professionally in the attempted resolution of the disputes prior to setting a hearing.
4. All notices of hearings for matters scheduled on the Uniform Motion Calendar shall set forth directly above the signature block, the below certifications without modification and shall designate with a check mark or other marking the specific certification which applies:

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*Counsel has conferred with all parties who may be affected by the relief sought in the motion in a good faith effort to resolve or narrow the issues raised.*

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*Counsel has made reasonable efforts to confer with all parties who may be affected by the relief sought in the motion but has been unable to do so.*

5. **Failure to make a good faith attempt at resolving the issues may, in the court's discretion, result in the motion being stricken from the Uniform Motion Calendar and/or the imposition of sanctions. The court may waive the good faith attempt at resolving the issues in appropriate circumstances.**
6. **To the extent possible, counsel shall advise the Court in advance of the hearing of cancellation, or resolution of some or all of the issues raised by the motion.**
7. Hearings shall be limited to ten minutes per case. If two parties, each side shall be allotted five minutes. If more than two parties, the time shall be allocated by the Court. The ten-minute time limitation shall include the time necessary for the Court to review documents, memoranda, case authority, etc.
8. The moving party must furnish the court a copy of the motion to be heard together with a copy of the notice of hearing. Also, all parties shall furnish the Court with copies of all documents, pleadings and case authority which they wish the Court to consider.
9. **SCHEDULING -- Except in the criminal division, counsel shall not make appointments with the Court's judicial assistant but shall notice opposing counsel pursuant to the applicable rules of civil procedure **and the Standards of Professional Courtesy and Civility which have been endorsed by the judges of the Fifteenth Judicial Circuit.****
10. The **courtroom deputy** shall call cases for hearing in the order in which counsel signed up on the sheet posted outside the hearing room. Failure of any party to appear at the time set for the commencement of the calendar shall not prevent a party from proceeding with the hearing. If a party called for hearing chooses to wait for an absent party, the matter will be passed over but shall retain its position on that day's calendar.

**DONE and SIGNED** in Chambers at West Palm Beach, Palm Beach County, Florida,  
this \_\_\_\_\_ day of 6/29/, 2015.

  
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Jeffrey J. Colbath  
Chief Judge

\*Amends Local Rule 4 approved in 1991. Amendments (in bold) approved by the Supreme Court of Florida, June 17, 2015.