DISCOVERY & EVIDENCE CONTRACT

1. I understand and will abide by the following:

   → I understand that I have up to 30 days to submit to any discovery request, however, Fighting Firm, PA requests all discovery to be submitted within 20 days of any discovery requests emailed to me_____

   → I understand that all discovery must be uploaded into CLIO to be considered accepted by Fighting Firm, PA_____

   → I understand that I have a continuing obligation to keep my mandatory disclosures updated (which means if my financial circumstances change, I will need to fill out another financial affidavit, I must continue to submit each month financial statements into CLIO, as long as my case is still active) _____

   → I understand that for any evidence to be considered for a hearing or trial, that all my evidence will be uploaded into CLIO 4-weeks prior to a hearing, trial, deposition, or mediation to give my attorney enough time to review everything_____

   → I understand that any witness I would like to be considered for any hearing or trial needs to be uploaded into CLIO 4-weeks prior to a hearing or trial. My witness list must include the following: 1. Name of Witness 2. Address 3. Phone Number 4. Email 5. 3-5 sentences of what they will testify to_____

   → I understand that if I am obtaining any documentation from a 3rd party source to be used for evidence, that I need to request a *Business Record Exception Form* from my attorney to be filled out and notarized by the 3rd party facility_____

   → I understand that the following is the new contact information for the Fighting Firm, PA & I am to strictly use this to communicate with my attorney: leslie@fightingfirm.com; 855-383-8808_____

I have thoroughly read this list & understand that failure to comply could result in myself having to pay attorney fees to opposing counsel, or not having the ability to use my evidence and/or witnesses, or my hearing or trial could be continued

_____

CLIENT/   DATE